

**RESOLUTION NO. 24-019**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PORT TOWNSEND, WASHINGTON, ADOPTING A PROCESS AND TIMELINE FOR FILLING VACATED CITY COUNCIL SEAT, POSITION #2**

**WHEREAS**, Councilmember Aislinn Palmer, City Council Position #2, submitted her resignation to Mayor David Faber on May 6, 2024, effective May 31, 2024, because she will be living outside of Port Townsend; and

**WHEREAS**, State law prohibits Councilmembers from holding office if they reside outside of the city they represent (RCW 29A.04.151); and

**WHEREAS**, Article 3 of the Port Townsend City Council Rules of Procedure and state law (RCW 42.12.070), outlines how City Council vacancies are to be filled “with the most qualified person available until an election is held.”; and


**WHEREAS**, The position must be appointed by City Council within 90 days of the vacancy or the appointment responsibility shifts to the County Commission; and

**WHEREAS**, The City desires continuity in policy-making to the benefit of the residents we serve and thus wishes to attract and vet qualified candidates through a highly transparent public process; and

**WHEREAS**, Options for timeline and process were presented to City Council for consideration at their regular business meeting on May 20, 2024; and

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Port Townsend that the City Council adopts the timeline and process outlined in Option B.

**ADOPTED** by the City Council of the City of Port Townsend at a regular meeting thereof, held this 20th day of May 2024.

  
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David J. Faber  
Mayor

**Attest:**

  
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Alyssa Rodrigues  
City Clerk

## Option B (Amended)

### Timeline

06/03 Council Meeting- Workshop Candidate Questions for Application, Agree Application Format and Questions

06/05 Applications Live

06/05-07/05 Applications Open

07/15 Council meeting- Executive Session to Decide on Finalists

07/23 Special Session Council Meeting 3-6pm – Applicant Interviews

08/05 Council Meeting- Deliberation and Decision

08/07 Communication of Decision to Community

08/12 Council Meeting-Appointment Council member Attendees First Council