



**PARKS, RECREATION TREES, & TRAILS ADVISORY BOARD SPECIAL MEETING AGENDA**  
**April 26, 2022 | 4:30 p.m. | Virtual Meeting**

\*\*\*\*The State of Emergency declared by Governor Inslee temporarily requires participation by teleconference. There is no in person component to this meeting\*\*\*\*

- Join via computer or tablet at <http://joinwebinar.com> enter 9 digit Webinar ID 489-143-707
- Join by phone in listen-only mode: (360) 390-5064 Ext. 3 access code: 177-060-048#
- Submit public comment emails to be read aloud (up to three minutes per person) to: [publiccomment@cityofpt.us](mailto:publiccomment@cityofpt.us)

**I. Welcome, Introduction & Call to Order - Chair Debbie Jahnke**

*Good afternoon and welcome to this meeting of the Port Townsend Parks, Recreation, Trees & Trails Advisory Board. The role of this Board is to assist City staff and to advise the City Council on legislative matters concerning parks, recreation, trees and trails.*

*This meeting is open to the public via this web format and is also being video recorded for those who could not attend the meeting today and for future reference. Given that this meeting is in virtual format, we ask that the board members raise their hands to be called on by the Chair. The public can do the same to comment during the public comment periods. We take public comment at the beginning and end of the meeting.*

**II. Roll Call**

**III. Introduction of New Members**

**IV. Approval of Agenda**

**V. Approval of February 22, 2022 Minutes**

**VI. Public Comment (3 minutes per person/agenda items only) – Comments on Sims Way and Boat Yard Expansion Project will be taken after the Staff Briefing.** If joining by phone, please press \*6 to raise your hand and \*9 to unmute yourself.

**VII. Old Business**

**A. Sims Way Stakeholder Briefing – 20 min**

- Reference last Stakeholder meeting video at <https://cityofpt.us/engagept/page/sims-gateway-and-boatyard-expansion-project>
- Public Comments

**VIII. New Business**

- A. City Staff Introductions, Roles, and Responsibilities (Steve King, Carrie Hite, Michael Todd) – 20 minutes**
- B. RCO Grants (Presentation by Carrie Hite and Michael Todd) – 15 min**
- C. Volunteer Recognition including John Nowak – (All) – 10 min**

**IX. Staff update – (Steve King, Carrie Hite, & Michael Todd) 15 minutes**

- A. Interpretive signs – Kiosks Under Way – Signs are a future work item
- B. Maintenance Update
- C. Pool Update
- D. Bike and Ped Grants
- E. Open Space and Development
- F. Parks Tours
- G. Bench Donations

**X. Next Regularly Scheduled Meeting:** May 24, 2022

**XI. Public Comment**

**XII. Adjourn**

**Parking Lot/Future Meetings**

Trail signing

Sims Way Project

Donation Policy Update