

City of Port Townsend

2024 BUDGET IN BRIEF



The City's 2024 budget was adopted unanimously by the City Council on December 4, 2023. The total budget for 2024 includes appropriations of just under \$61 million. The General Government portion of the budget supports many services including Police, Parks & Recreation, Library, Streets, City Facilities, and General City Government.

General Government appropriations are budgeted at just under \$16 million for 2024. Water, Sewer, and Storm Utilities, Capital Projects, Debt Service, and Internal Service funds make up approximately \$38.5 million of the budget.

This budget overview provides some highlights of where our funding comes from and how it is being spent. The challenge for us as a City is strategically allocating our resources to deliver much needed services to our residents, in 2024 and into the future.

Highlights of a few of General Government activities, City staffing, and aggregate spending on capital projects are reflected on the next two pages.

OUR VISION

A thriving community for all.

OUR MISSION

Champion aspirations for a thriving community as envisioned in our Comprehensive Plan.

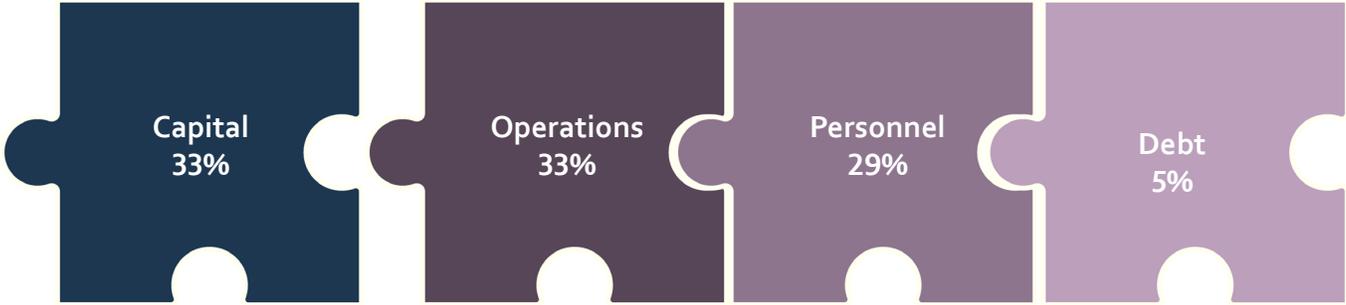
7 AREAS OF STRATEGIC FOCUS:

- Invest in our people.
- Engage our community.
- Strengthen our financial position.
- Envision our sustainable future.
- Embrace and resolve our community's challenges.
- Deliver the basics.
- Serve our community.

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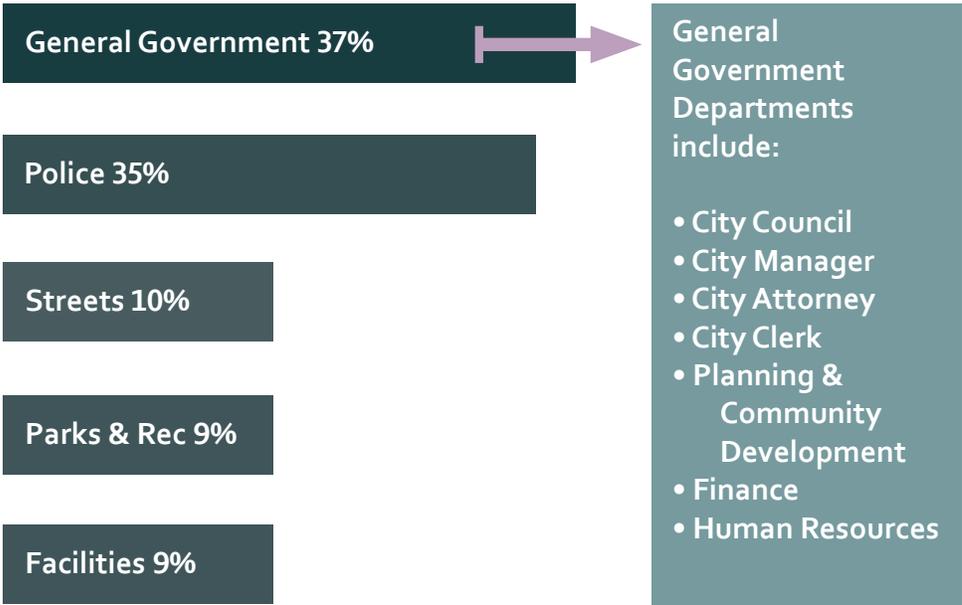
General Government Expenditures: \$15,429,015
General Government Revenues: \$15,915,177

HOW IS THE MONEY BEING SPENT?



WHICH DEPARTMENTS ARE FUNDED IN THE GENERAL FUND?

Note: Non-departmental expenses (e.g. debt payments, liability insurance, LTAC expenditures, etc.) of approximately \$2.5m & capital of \$1.3m are not reflected in this graph.



Where Does Library Funding Come From?

Library operations are funded by a separate property tax levy, and not part of the general fund.

[Click here](#) to view the complete 2024 budget

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CAPITAL IMPROVEMENTS

For more details on Capital Improvement Projects, see page 72 of the [2024 City Budget](#)



Water & Sewer

- Construct Water Street Sewer Main replacement
- Design a new lift station near Mill Road
- Perform annual water pipe replacement
- Begin water meter replacement
- Rehabilitate 1 million gallon reservoir
- Replace Big Quilcene Diversion structure
- Perform Olympic Gravity Water System condition assessment
- Analyze Lords Lake east dam for earthquake stability
- Replace and repair failed sewer mains
- Rehabilitate Influent Wetwell at the Wastewater Treatment Plant
- Begin update to computer control system at the Wastewater Treatment Plant

Streets, continued

- Construct sidewalks on 9th Street
- Complete 2023 banked capacity street repair
- Construct Discovery Road and 19th intersection safety improvements
- Construct Tyler Street pavement repair

General Government (Parks & Facilities)

- Rehabilitate Pink House, Pope Marine exterior
- Complete City Hall upgrades
- Dispose of the Cherry Street property
- Rehabilitate the Chetzemoka Kitchen Shelter (to open 2025)
- Install new trail signs
- Rehabilitate Kah Tai restrooms and develop park host site
- Secure permits for Evans Vista attainable housing

Streets

- Complete Discovery Road bike and pedestrian improvements
- Construct Sims Way Boatyard Expansion including landscaping and path along SR20
- Pave Pacific & Spruce Streets

Stormwater

- Apply for funding for Lawrence Street stormwater separation from sewer
- Design repairs of the Logan Street outfall

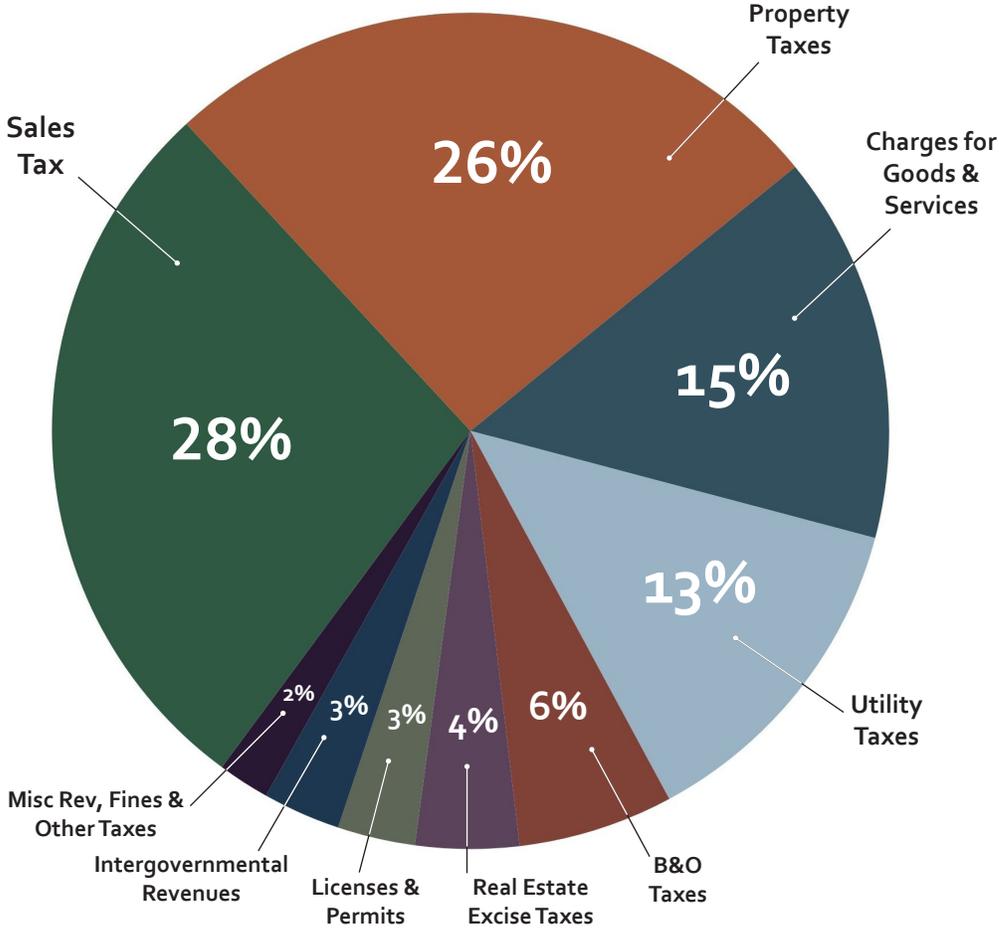
CITY FULL-TIME EQUIVALENT STAFF

Full-time equivalents include all employee hours for full-time and part-time staff.



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WHERE DOES THE MONEY COME FROM?



The property tax levy increase is limited by the state to 1% each year, which results in \$38,748 more property tax than in 2023.

GENERAL FUND RESERVE BALANCE

The General Fund Reserve Balance displayed here was calculated using 15% of the actual, projected, and budgeted general fund revenues. City Policy states that in order to maintain the City's credit rating and meet seasonal cash flow, the budget must provide for an anticipated undesignated fund balance between 8% and 15% of estimated annual revenues for general government fund types. The highest percentage was used here.

