

**SEPA
DETERMINATION OF NONSIGNIFICANCE**

Proposal: City of Port Townsend Capital Facilities Plan 2023-2028 (CFP) - The City of Port Townsend is considering adopting a CFP for 2023-2028 as an amendment to the City's Comprehensive Plan and as part of the City's annual budgeting process in accordance with 20.04 PTMC. The CFP provides a comprehensive overview of the City's capital investment needs. The plan incorporates capital plans associated with the City's functional plans, six-year transportation improvement plan, and other community initiatives.

File References: LUP 22-068

Location/Legal Description: All of the projects listed in the CFP are within Jefferson County, WA. Most projects are located within the city limits. Some projects associated with water system, housing, economic development and the environment may occur outside of the city limits.

Proponent: City of Port Townsend Public Works Department
250 Madison Street Suite 2R
Port Townsend, WA 98368

Lead Agency: City of Port Townsend, Planning & Community Development Department (PCD)

Determination of No Significance: The City of Port Townsend, as SEPA lead agency for this project, has determined that the proposal will not have a probable significant adverse impact on the environment and issued a Determination of Non- Significance under the State Environmental Policy Act Rules (WAC 197-11-340). This determination was made after a review of a completed environmental checklist and other information on file with the City of Port Townsend which can be obtained from the address shown below.

SEPA Public Comment/Appeal Period: Written comments/appeals concerning the environmental analysis and SEPA determination must be submitted to the Development Services Department no later than 4:00 p.m., **December 1, 2022**. This comment period will be the only time to comment on the environmental impacts of the proposed project. Any appeal of a Threshold SEPA determination for Type V applications is heard by the City Council. Please address SEPA comments/appeals to the staff contact listed below.

Responsible Official/Staff Contact:

Email: Emma Bolin, Planning and Community Development Director
ebolin@cityofpt.us.
Address: City Hall, Suite 3
250 Madison Street
Port Townsend, WA 98368

Signature: _____

Emma Bolin, AICP
Director of Planning & Community Development

Date: November 16, 2022

TO: All Permit and Review Authorities

ENVIRONMENTAL RECORD

The environmental review consisted of analysis based on the following documents included in the environmental record.

DOCUMENTS/REFERENCES:

- Exhibit A: Annotated Environmental Checklist (November 3, 2022)
- Exhibit B: Draft Capital Facilities Plan
- Exhibit C: Notice of Determination of Non-Significance (November 16, 2022)

Unless otherwise noted, the above information is available for review at the Development Services Department, City Hall, 250 Madison Street, Suite 3, between the hours of 9 am to 4 pm Monday through Friday.

I. PROPOSAL DESCRIPTION

The Environmental Checklist adequately describes the proposal. In short, the primary purpose of the plan associated with the Growth Management Act is to ensure that capital facilities are constructed concurrent with growth to ensure adopted level of service standards are met.

II. PERMITS/APPROVALS REQUIRED PRIOR TO CONSTRUCTION

The 2023-2028 CFP is a non-project action requiring City Council approval.

Subsequent project actions (e.g. construction/repair projects) implementing the plan may be subject to further project-level SEPA review unless they are found to be categorically exempt under Chapter 197-11-800 WAC. Project actions may also require:

- 1) Review under the City's Critical Areas Ordinance
- 2) For improvements within Shorelines jurisdiction, review under the City's Shoreline Master Program
- 3) A construction permit from the Department of Ecology
- 4) Compliance with the City's Engineering Design Standards
- 5) Compliance with the City's adopted stormwater management standards
- 6) Compliance with the City's adopted building codes.

III. PUBLIC COMMENT

The SEPA Comment period ends on December 1, 2022 (Ex. C).

IV. RESPONSIBLE OFFICIAL'S AMENDMENTS TO CHECKLIST ITEMS

The following discussion is intended to address potential environmental impacts not addressed by the environmental checklist(Exhibit A).

The checklist covers the potential significant environmental impacts resulting from adoption of the 2023-2028 CFP. Future SEPA reviews may be required for project actions undertaken to implement the adopted Plan (i.e., construction of capital facilities).

V. ANALYSIS AND THRESHOLD DETERMINATION

The Environmental Checklist (Ex. A) adequately addresses the environmental impacts of the proposed Plan. The capital facilities plan is one tool to help implement the land use element of the comprehensive plan. Subsequent project actions (e.g. construction/repair projects) may require further project-level under SEPA, Critical Areas (PTMC 19.05), or Shorelines Master Program.

No probable significant adverse impact on the environment have been identified from adoption of the 2023-2028 CFP itself, therefore issuance of a Determination of Non-significance is warranted.