
PUBLIC NOTICE OF LAND-USE APPLICATION

NOTICE IS HEREBY GIVEN for the application described below:

File Number: LUP25-035

Permit Type: Type II

Proposal: LUP26-035 Lot Line Adjustment resulting in lot reorientation

Description of Request: The proposed lot line adjustment will reorient the internal lot configuration within the existing six-lot parcel. Currently, all six lots are oriented north-south; the proposal will modify the lot layout so that four of the lots will be oriented east-west to improve overall site functionality and access. The adjustment meets current zoning and development standards per Port Townsend Municipal Code 18.18. No additional lots are proposed beyond the existing six-lot configuration.

Applicant/Owner: Horton Family Properties LLC
c/o Marc Horton
212 S Rhododendron Dr
Port Townsend, WA 98368-8901
Phone: (360) 890-0752
Email: mhorton.pe@gmail.com

Location of Property: Between 15th St & 16th St and Gise St & Holcomb St, Port Townsend, WA 98368
Jefferson County Assessor Parcel Numbers: 948305701, 702, 703, 704, 705, 706
(lots 1, 2, 5 & 6 to be reoriented)
Legal: Eisenbeis Addition, Blk 57 Lots 1 through 6

Application Process Information: Date Partial Application Received: June 24, 2025
Date of Determination of Incompleteness: August 21, 2025
Date of Determination of Completeness: June 24, 2026
Date of Notice Mailing: July 8, 2026
Date of Notice Posted: July 8, 2026
Comment Period Ends: 4:00 PM on **Wednesday, July 22, 2026.**

Other Associated Permits: LUP26-003 Lots of Record Recognition



**Planning & Community
Development Department**
250 Madison St., Suite 3
Port Townsend, WA 98368
360-379-5095

Lead Agency:	City of Port Townsend, Planning and Community Development (PCD) City Hall, 250 Madison Street, Suite 3 Port Townsend, WA 98368
Applicable Development Regulations:	Title 18 Port Townsend Municipal Code (PTMC), Chapter 20.01 PTMC, PTMC 17.16.030
Zoning:	The subject property is located within the RII (SF) zone.
SEPA Compliance:	Pursuant to the provisions of WAC 197-11-800(6), the application is SEPA exempt.
Documents available for public review:	The application and other documents are on file with PCD at the address above, and on the City website under "Land Use Projects Under Review." Information can be mailed or emailed. Planning and Community Department must receive written comments no later than 4:00 PM on Wednesday, July 22, 2026. This notice is being sent to property owners within 300 feet of the subject property. Any person has the right to submit comments, receive notice of and participate in any hearing, request a copy of the application and the decision once made, and appeal the decision. Only those people who submit written comments or participate at the public hearing (if a hearing is required) will be parties of record; and only parties of record will have the right to appeal. Where applicable, permit decisions for the project will include consistency analysis with the PTMC and the City's Comprehensive Plan. Pursuant to PTMC 20.01.040, a final decision will be made within 120 days of the date an application is determined to be complete for a Type III Permit.
Public Hearing:	If not appealed, a public hearing with the City's Hearing Examiner is NOT required for Type II permits/decision types.
Staff Contact:	Heidi Hinshaw, AICP – Associate Planner, Email: hhinshaw@cityofpt.us Phone: (360) 385-3000 x0615

Site Plan

