

THOW ADU “Certified for Port Townsend” Checklist

Property Owner: _____ Phone: _____

Primary Address: _____

Licensed Washington State Design Professional: _____

License #: _____ Phone: _____

[NOTE: This certification form is only required for THOWs built to the ANSI 119.5 plus Port Townsend standards detailed below. If your THOW is constructed to State Building Code this form is not required.](#)

Please review the following requirements for establishing a THOW ADU. Per PTMC 17.58, a THOW proposed for use as an ADU must meet national standards as a Park Model (ANSI 119.5) and the National Electrical Code, NFPA 70, Article 552 as evidenced by a blue Park Model insignia from the State Department of Labor and Industries (L&I);

AND

THOWs must also meet City of Port Townsend specific construction standards (PTMC 17.58.030) as evidenced by a certification from a licensed Architect or Engineer licensed to practice in the State of Washington. City of Port Townsend standards include those listed below; if you answer yes to all these questions, the THOW is considered to meet the minimum standards:

- 1. Is the insulation a minimum of R-13 in walls, and R-19 in the ceiling?
- 2. Are the doors and window residential grade insulated doors and windows, and are the windows double-pane and of tempered or laminated safety glazing?
- 3. Does full trim surround all exterior windows and doors?
- 4. Is the roof pitch of 2:12 or more?
- 5. Are the roofing materials of 20-year asphalt composite shingles, minimum Class A rating?
- 6. Does the electrical system meet NFPA 70 NEW, Article 551 or 552, as applicable?
- 7. Do the low voltage electrical systems meet ANSI/RVIA Low Voltage Standard, current edition?
- 8. Are the wall framing studs 24” on center maximum, minimum 2x4 wood, metal studs or equivalent structural insulated panel?

I certify that the above referenced THOW meets all the requirements listed for certification:

WA State Licensed Design Professional’s Signature

Date: _____