

Street Performer Application

Abutting Property Address: _____ Property Owner Name: _____ Address: _____ Telephone: _____ Is this located in the Historic District? Yes _____ No _____	<p style="text-align: center;">Office Use Only</p> Permit # _____ Associated Permits: _____ _____ _____ _____
Applicant's Business Name: _____ Description of street performance (attach additional pages if necessary): _____ _____ Dimensions of the temporary stand (length, width and height): _____	
Maximum number of persons at any given time: _____ Washington retail business sales tax number (if applicable): _____ Jefferson County Health Department permit number (if applicable): _____ City of Port Townsend business license number: _____	
Applicant/Street Performer: Name: _____ Address: _____ City/St/Zip: _____ Phone: _____ Email: _____	Manager or Operator (if different than applicant): Name: _____ Address: _____ City/St/Zip: _____ Phone: _____ Email: _____
Requested start and end dates: _____ Days and hours of operation: _____	
Will you have any signs? <input type="checkbox"/> No <input type="checkbox"/> Yes If yes, please describe (number, size, and location): _____ _____	

Signature of Street Performer business owner: I certify that all activities associated with this permit will be in accordance with State Laws and the Port Townsend Municipal Code.

Print Name: _____

Signature: _____

Date: _____

See back for checklist of plan submittal requirements



Street Performer Application Submittal Requirements CHECKLIST

- Completed Street Performer application form (Page 1)
- Annual Permit Fee \$100.00 (per PTMC 3.36.070)
- Written approval by abutting property owner (by letter or e-mail to the City)
- A drawing or set of specifications for any temporary stand to be used which is of sufficient detail to allow the director to determine the location of the street performance including location(s) of any temporary stands and incidental accessories.

The maximum permissible size for any temporary stand shall be four feet wide by six feet long by five feet high with the exception of umbrellas and incidental accessories that may be attached or placed within 18 inches of the ends of the stand where approved by the Director.

- A site plan, to scale, showing:
 - North Arrow
 - Existing parking spaces
 - Location of existing buildings
 - Location of street vendor business
 - Adjoining street name(s)
 - All easements, deeds, restrictions or other encumbrances restricting the use of the property, including Critical Areas and/or buffers as defined in the Critical Area Ordinance (PTMC 19.05), if applicable.
- A City Business License. The City requires that no person engage in any business within the City limits without first obtaining and being the holder of a valid and current business license (PTMC Chapter 5.08). This is an annual license. Please refer to the City Website: <https://cityofpt.us/finance/page/business-licensing> for additional information.

* Note: the street performer business cannot occupy required off-street parking facilities for adjacent or nearby uses. Business shall be operated in the assigned location. **NO MOBILE VENDING IS PERMITTED.** The City may require a Hold Harmless and Indemnification Agreement; see PTMC 5.32.11 "City Not Liable" section.

For more street performance information, see Port Townsend Municipal Code Chapter Sections 5.32 (Sales and Performances on Streets and Sidewalks) and 9.46 (Right-of-Way Use Rules Including Streets and Sidewalks) on the website: <http://www.cityofpt.us>.

